

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

Country: Indonesia

Name of Project: SOUTHEAST ASIA REGIONAL PROGRAM ON COMBATING MARINE PLASTICS (SEA-MaP)

Grant No. / Project No.: E 051 / P175659

Assignment Title: **Developing and delivering a capacity building training and study tour program on behavioral change in plastics and plastic waste management in ASEAN Countries**

Reference No.: ID-ASEAN-364058-CS-QCBS

1. The Association of Southeast Asian Nations (ASEAN) has received financing from the World Bank toward the cost of the Southeast Asia Regional Program on Combating Marine Plastics (SEA-MaP) and intends to apply part of the proceeds for consulting services for "**Developing and delivering a capacity building training and study tour program on behavioral change in plastics and plastic waste management in ASEAN countries.**"
2. The main objective of this assignment is to provide capacity building in establishing a Regional Platform for Knowledge and Partnerships by enhancing knowledge sharing networks among government officials of ASEAN Member States.
3. The consulting services ("the Services") include:
 - the arrangement for designing and delivering the combined knowledge exchange program involving training and a study tour through the following tasks:
 - a. Rapid stocktaking of existing plastic waste management related training, knowledge exchange program and the relevant program in ASEAN;
 - b. Design and develop a training program and study tour program for the SEA-MaP Project;
 - c. Deliver the training and the study tour in the host country;
 - d. Summarize the training and study tour and post-event satisfaction survey.

The approximate duration of the assignment is expected to be completed within 25 weeks from the date of the contract signing. However, this timeline is an estimate and may be subject to adjustments.

4. The SEA-MaP Project Management Unit (PMU) now invites eligible institutions/consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

- Demonstrated experience, within the past three years, in providing capacity building program and/or implementing projects related marine plastic debris, waste management and behavioural change on plastic waste reduction, management, and recycling.
- The selected institution/consulting firm must have qualified relevant experienced experts and coordinators based in ASEAN. The project manager/team leader should be based in ASEAN to effectively liaise with the PMU, ASEC, relevant institutions, companies, World Bank.
- The institution/consulting firm is ideally familiar and worked on providing policy advisory to the ASEAN government.
- Availability of appropriate skills and staff to conduct the tasks outlined in the ToR

Key Experts will not be evaluated at the shortlisting stage.

5. The attention of the interested Consultants is drawn to the Section III, Para 3.14, 3.16 and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers, July 2016 and updated in November 2020", setting forth the World Bank's policy on conflict of interest.
6. Institution/consulting firm may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture or an association, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected. In case of an association, the Consultants must explain in the EOI submission (a) the rationale/ justification for the proposed inclusion of the JV members and/or sub-consultants in the association; and (b) the anticipated role and relevant qualifications of each member of the Joint Venture and/or of each sub-consultant for carrying out the assignment. Failure to provide the above explanation in the Expression of Interest may risk the association not being shortlisted for the assignment. However, the qualifications/ experience of sub-consultants will not be considered by the Client in the evaluation of Expressions of Interest for Shortlisting purpose.
7. An institution/consulting firm will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations for Borrowers under Investment Project Financing (IPF) dated July 1, 2016, revised November 2017 and August 2018 and November 2020 (Fourth Edition).

Further information can be obtained at the address below during office hours i.e., 0900 to 1700 hours. The detailed Terms of Reference (TOR) for the assignment is attached or can be obtained upon request from the below e-mail

Attn: Procurement Unit of the SEA-MaP PMU
 ASEAN Secretariat, 1st Floor, Heritage Building
 Jalan Sisingamangaraja 70A, Selong, Kebayoran Baru
 Jakarta 12110 - Indonesia
 E-mail: seamap_procurement@asean.org

8. Expressions of Interest should be in English delivered in a written form to the address above (in person, or by mail, or by e-mail) by **29 September 2023 at 17.00 local time**.
9. The Procuring Entity (PE) reserves the right to accept or reject any or all EOIs without assigning any reason whatsoever. All decisions by the PE are final.